



Safeguarding and Welfare Requirements: Safety and Suitability of Premises, Environment and Equipment

8.6 No Smoking

Policy Statement

Children's health and well-being is of the utmost importance for the Pre-School. Smoking has proved to be a health risk and therefore in accordance with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage, the Pre-School operates a strict no smoking policy within its buildings and grounds. We respect that it is a personal choice to smoke, although as an organisation we support healthy lifestyles and therefore help staff and parents to stop smoking.

Procedures

- All staff, students, parents, visitors, contractors etc. are made aware of our No-smoking policy; that smoking (and e-cigarettes) is not acceptable in and around Ladybird Forest Pre-School premises including but not limited to the playground.
- No-smoking signs are displayed prominently.
- If someone arrives using cigarettes and/or E-cigarettes they will be asked to extinguish them immediately in order not to expose any of the children or staff to passive smoking.
- Staff who smoke do not do so during working hours, unless on a scheduled break, off and well away from the premises and either out of the setting uniform or at least with the setting uniform covered.
- Staff who smoke when travelling to and from work, must not do so whilst wearing the setting uniform, or must at least cover the uniform.
- All cigarettes and E-cigarettes belonging to staff should be locked away in their lockers.
- Staff who smoke during their break must make every effort to reduce the effects of odour and passive smoking for children and colleagues.



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- Staff accompanying children outside the Pre-School, are not permitted to smoke. We also request that parents accompanying Pre-School children on outings refrain from smoking whilst caring for the children.
- Smoking is not permitted in any vehicles owned or hired by the setting.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas and can result in fixed penalty fine and/or prosecution.
- We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.

Legal framework:

- Health Act 2006
- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)

Further guidance:

- The New Early Years Employee Handbook (Early Years Alliance 2019)
- Recruiting Early Years Staff (Early Years Alliance 2016)
- People Management in the Early Years (Early Years Alliance 2016)

Relevant Ladybird policies:

- 1.2 Safeguarding Children and Child Protection
- 8.1 Health and Safety Policy



Ladybird Forest Pre-School

Key contact details:

Organisation	Contact Number
NHS quit smoking helpline	www.smokefree.nhs.uk

This policy was reviewed by	Amanda Sanders - Pre-School Manager Victoria Grimes - Admin Manager Rebecca McGough - Chair
Date of review	13 th January 2024
Date for next review	13 th January 2025
Chair's signature	