Dear Parents/Carers

GDPR is the EU regulation covering data protection and stands for General Data Protection Regulation, which came into force on 25 May 2018 and replaced the Data Protection Act 1998 (DPA) and the Electronic Communications Regulations 2003 (PECR).

Our records are updated complying with this data protection standard. We will only use your (including your child’s) personal information in relation to our childcare service. We would like to keep sending you information about your child (once they have started at Ladybird Forest Pre-School) and our setting by email and Facebook, but we need to be sure we have your permission to do so. We keep your information, so you can receive important updates about your child and our setting. We will keep your information secure and will never share it except if required to do so by law or with your prior written consent.

You can of course unsubscribe / ask us not to contact you by email / phone / Facebook etc. at any time.

Please can you complete the section below and return it to the setting with the rest of the starter paperwork – many thanks.

Kind regards

Victoria

**Consent to Update your Records – New Parents/Carers**

Name of Child: …………………………………………………………………………………………………………………..

Name of Parent: ………………………………………………………………………………………………………………..

Signature: ………………………………………………………………… Date: …………………………………

By ticking this box, you are consenting to us continuing to □

holding and processing your data and sending you information.

**Please return to the setting with the remainder of your child’s starter paperwork – thank you.**