**8.6 No Smoking**

**Policy Statement**

Children’s health and well-being is of the upmost importance for the Pre-School. Smoking has proved to be a health risk and therefore in accordance with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage, the Pre-School operates a strict no smoking policy within its buildings and grounds. We respect that it is a personal choice to smoke, although as an organisation we support healthy lifestyles and therefore help staff and parents to stop smoking.

**Procedures**

* All staff, students, parents, visitors, contractors etc. are made aware of our No-smoking policy; that smoking (and e-cigarettes) is not acceptable in and around Ladybird Forest Pre-School premises including but not limited to the playground.
* No-smoking signs are displayed prominently.
* If someone arrives using cigarettes and/or E-cigarettes they will be asked to extinguish them immediately in order not to expose any of the children or staff to passive smoking.
* Staff who smoke do not do so during working hours, unless on a scheduled break, off and well away from the premises and either out of the setting uniform or at least with the setting uniform covered.
* Staff who smoke when travelling to and from work, must not do so whilst wearing the setting uniform, or must at least cover the uniform.
* All cigarettes and E-cigarettes belonging to staff should be locked away in their lockers.
* Staff who smoke during their break must make every effort to reduce the effects of odour and passive smoking for children and colleagues.
* Staff accompanying children outside the Pre-School, are not permitted to smoke. We also request that parents accompanying Pre-School children on outings refrain from smoking whilst caring for the children.
* Smoking is not permitted in any vehicles owned or hired by the setting.
* Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
* It is a criminal offence for employees to smoke in smoke-free areas and can result in fixed penalty fine and/or prosecution.
* We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.

**Legal framework:**

* Health Act 2006
* The Smoke-free (Premises and Enforcement) Regulations (2006)
* The Smoke-free (Signs) Regulations (2012)

**Further guidance:**

* The New Early Years Employee Handbook (Early Years Alliance 2019)
* Recruiting Early Years Staff (Early Years Alliance 2016)
* People Management in the Early Years (Early Years Alliance 2016)

**Relevant Ladybird policies:**

* 1.2 Safeguarding Children and Child Protection
* 1.7 Online Safety
* 8.1 Health and Safety Policy

**Key contact details:**

| **Organisation** | **Contact Number** |
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| NHS quit smoking helpline | [www.smokefree.nhs.uk](http://www.smokefree.nhs.uk) |

| **This policy was reviewed by** | Amanda Sanders – Pre-School Manager  Rebecca McGough – Chair |
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| **Date of review** | June 2022 |
| **Date for next review** | June 2023 |
| **Chair’s signature** |  |