



## PERMISSIONS FORM

**NAME OF CHILD:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

The following adults have legal parental responsibility for the above-named child (please print names clearly):

Adult Name: ..... Relationship: .....

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Members of staff sometimes take the children out of pre-school to visit places locally such as the park, the bakers, the fire station, the post office, etc. A notice will be displayed on the front door of the playgroup. Should you need to contact us, you will know where to find us.

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It may be necessary to change your child if a drink is spilt or during messy play etc. A member of staff may change your child and there may not be another member of staff present at the time. (Please note that all members of staff have been DBS-checked).

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It may be necessary at times to give your child medical attention if perhaps s/he has a fall or needs help with an asthma inhaler. If your child has Asthma, please ensure that s/he always has an inhaler with them. It may also be necessary to give your child emergency treatment and/or First Aid. Every endeavour will be made to contact you, or the people designated on your emergency contact list as soon as possible. In the meantime, it may, however, be necessary to call for the emergency services (e.g. ambulance, etc.).

It is sometimes necessary for us to administer First Aid to your child. On these occasions, it may be necessary for a plaster to be applied to the injury. The plasters to be used will be regular water-resistant plasters.

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From time to time we may take photographs of group activities or individuals, which may be used for displays within the setting. We also may use photographs of individuals or groups for outside publicity or use on our website.

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During the warmer months of the year, it may be necessary to re-apply sun cream to your child's face, arms, and legs, particularly if your child is attending the setting all day. Please ensure that your child comes to the setting with sun cream already applied for the beginning of the session.

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We offer a free flow environment, so the children have access to the outside in all weather (apart from during thunder/lightning). Please bring a named pair of boots that can stay at the setting, in named boot bag please - no plastic bags please. We have gym/boot bag which can be purchased from the setting.

Observations – during your child’s time at Ladybird Forest Pre-school staff would like to carry out observations on your child to monitor his/her progress. Such observations are standard practice and are in accordance with government guidelines. Observations are designed to help staff and parents/carers to encourage your child’s development, ensuring that we are meeting your child’s individual needs, bearing in mind that all children develop at different rates. Please feel free to talk to your child’s Key Worker or the Management Team if you have any concerns at any time.

The following will be taken into consideration:

- All records will be kept in your child’s own (personal) folder;
- You can look at this folder at any time;
- All records will be given to you or securely destroyed when no longer needed;
- All information and findings will remain confidential at all times;
- You can withdraw your child from the observations at any time;
- Any cultural, religious, or particular needs or wishes of your child and the family are acknowledged.

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Ladybird Forest Pre-School offers several ‘messy’ play resources for children to develop their learning and have fun. We provide a wide variety of malleable and natural materials such as play dough, pasta, rice, soil, sand, water, paint, flour, mushy peas, bananas, corn flour, shaving foam, hair gel and soap products for children to explore and use.

We realise some children may have allergies or skin reactions to some of these products. We would appreciate your support and consent in signing the agreement to permit your child to participate in such activities.

Please also indicate whether your child is sensitive or allergic to any products or food items.

Allergies:.....

Skin Sensitivity: .....

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We operate a password system for collecting your child(ren). If we do not know the person collecting your child, they will need to inform us of this password when picking your child up. This also applies if the person collecting your child is known to us (e.g. another parent). If your arrangements for collecting your child have changed for any reason at the last minute (e.g. you are delayed) and these arrangements have not been written in the Signing In/Out book, then the person collecting your child will need to inform the Ladybird team of your password. Please also inform us by telephone as to who will be collecting your child in such a situation.

We regularly review our risk assessment measures within our setting and feel that more stringent measures should be in place.

Your chosen password:.....

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### **Forest School**

**I agree / I do not agree** to my child taking part in Forest School activities at regular intervals during the coming academic year. Sessions will be led by a qualified Forest School Leader. *(Please delete as appropriate).*

I understand that my child will, at an appropriate level, have opportunities to work with hand tools and small fires through the course of their Forest School work.

I understand that my child will always work in groups containing adult-child ratios of up to 2:12

**I do / do not agree to my child being photographed during Forest School activities for my child's or the Pre-School's own use.** *(Please delete as appropriate).*

### **Medical Information**

I confirm that the medical information I have supplied to Ladybird Forest Pre-School is up to date.

As an additional precaution, we are required to ask you in more detail about insect stings. Please tick the appropriate box(ex):

- My child has never been stung by a wasp / bee
- My child has been stung by a wasp / bee and made a normal recovery
- My child has been stung by a wasp / bee and had an allergic reaction

If you tick the final box, we will get in touch with you to get further information.

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### **Internet Use within Ladybird Forest Pre-School**

As part of your child's learning and development opportunities, there are times when it would be beneficial for children to have access to the internet. The following are our guidelines for our 'Internet Acceptable Use Policy':

#### **Guidelines – Internet Acceptable Use Policy for children within Ladybird Forest Pre-School**

1. Only children whose parents have given permission for internet access will be allowed to use the internet (please see below).
2. Children will always be supervised by an adult when accessing the internet.
3. Any websites used with children will have been previously evaluated by an adult for suitability for use with young children.
4. Ladybird provides an Internet Service Provider that uses the latest screening techniques to prevent access to all categories of unsuitable, offensive, and inflammatory Internet materials.

At Ladybirds we believe that both staff and children benefit from access to internet resources. Nevertheless, we respect the rights of parents/carers to decide whether or not to agree to internet access for their children.

Having read the guidelines above, **I wish / I do NOT** wish my child to have supervised access to the internet. *(Please delete as appropriate)*

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**General Parent Consent Form** - Please circle either **YES** or **NO** for each statement:

I give consent for the setting to share any relevant information about my child with the Central Beds 0-19 Team YES / NO

I give consent for my child's photograph to be taken and displayed at the setting YES / NO

I give consent for my child's photograph to be used for publicity purposes YES / NO

I give consent for my child's photograph to be used on the Ladybird website YES / NO

I give consent for my child to have their face painted if they wish when these activities are arranged. YES / NO

I give consent for my child to be videoed. YES / NO

I give consent for my child to be videoed & photographed in a group as part of Tapestry. YES / NO

I agree that I won't use/post any footage made available to myself taken as part of Tapestry on social media. YES / NO

I give consent for my child to have his/her teeth brushed whilst at the setting. YES / NO

I give consent for my child's work being labelled with his/her name. YES / NO

I give consent for my child being transported to hospital in an emergency. YES / NO

I give consent for my child receiving emergency treatment at the hospital. YES / NO

I give consent for basic First Aid to be carried out by a trained First Aider if necessary. This includes the use of plasters and alcohol-free antiseptic wipes. YES / NO

I give consent to my child going out on local visits and understand that this will be in line with Ladybird Forest Pre-School's Outings Policy. YES / NO

I will give written consent if my child has an allergy/food intolerance/consistent dislike of what is on offer so an alternative can be prepared. YES / NO

I give consent for my child to have supervised access to all toys, games, apparatus & equipment used at the setting, both indoors and outdoors. YES / NO

Comments/additional information: .....

I have read the above and give my permission for any of the above to take place whilst my child is under the supervision of the Ladybird Forest Pre-School.

Signed (parent/carer with legal parental responsibility for the above-named child):

..... Date: .....

Name of Parent or Guardian (please print): .....