



Ladybird Holiday Club



BOOKING FORM – Easter Holidays 2021

NAME OF CHILD:..... D.O.B.:...../...../.....

NAME OF CHILD:..... D.O.B.:...../...../.....

NAME OF CHILD:..... D.O.B.:...../...../.....

NAME OF PARENT/CARER:.....

Tel. Number: 01525 - Mobile:

email:

Please tick the sessions on the appropriate days you would like to book your child(ren) into the Ladybird Holiday Club during the Easter holidays. The prices for the sessions are as follows:

Morning 9am-12pm = £13.00 Lunch Club 12pm – 1pm = £4.35 Afternoon 1pm-4pm = £13.00
Sibling Discount £27.75 (full day) Weekly Discount £26.00 (full day – Lunch Clubs are free)

Session	MONDAY 29.04.21	TUESDAY 30.04.21	WEDNESDAY 31.04.21	THURSDAY 01.04.21	FRIDAY 02.04.20
Morning 9am – 12pm					Closed
Lunch Club 12pm – 1pm					Bank
Afternoon 1pm – 4pm					Holiday

Parent's/Guardian's Signature:.....Date:

Once you have ticked all the relevant sessions, please return the Booking Form together with your cash payment to Ladybird Forest Pre-School, Queens Road, Ampthill, Beds MK45 2TD. Alternatively, please make a **BACs transfer**: account number 45156468/sort code 60-01-16 giving **your child's name as the reference**. We also accept a number of childcare vouchers – please ask for details.

Please note that if your child is attending a ½ day session (morning or afternoon) the fee is £13.00, if your child is attending a ½ day session plus the Lunch Club (either after or before the session) the fee is £17.35, if your child is attending **all day the fee is £30.35**.

Discounts – if you book in more than one sibling the price per day is £27.75/child. If you book all four days, the Lunch Club is free, which means you pay £26.00 per child, saving you £4.35 per day!

If you have any queries please do not hesitate to contact me on 01525 –406 703 or send me an e-mail at alex@ladybirdpre-school.org.uk. There is no need to fill out a new ‘Admissions’ and ‘Permission’ Forms for the Ladybird Holiday Club for your child(ren) *if* you have already done so. However, please ensure that our Holiday Club Team are aware of any allergies your child(ren) might have since completing the forms.

Please note that the Easter Party will take place on **Thursday 1st April 2021 from 4.15pm-5.45pm**. There is a separate booking form for the party. The cost is £5.00 per child if your child is only attending the party, £5.50 if your child is attending the Thursday afternoon session and is bridging the gap between the end of the session and the party. *Please be advised that the party cannot be paid for via ‘left over’ funded NEF hours.*

Looking forward to hearing from you.

Kind Regards,

Alex Sear

Ladybird Holiday Club Co-Ordinator

July 2020

Booking & Cancellation Policy

Please be advised that we require a non-refundable deposit with any bookings to secure the Holiday Club sessions you require for your child/children with balances to be paid as follows:

1. For bookings up to £70.50

- Full amount due with the booking please

2. For bookings over £70.50 up to £200.00

- a non-refundable deposit of 1/2 of the total fees for up to £200.00 with the booking
- balance of the remaining 1/2 of fees 4 weeks before the start of the Holiday Club

3. For bookings over £200.00

- a non-refundable deposit of 1/3 of the total fees over £200.00 with the booking
- a further 1/3 of the total fees 6 weeks before the start of the Holiday Club
- balance of the remaining 1/3 of total fees 4 weeks before the start of the Holiday Club

For any bookings less than 4 weeks before the start of the Holiday Club, please be advised that the full amount will need to be paid with the booking to secure the sessions.

Bookings may be cancelled or altered, and you will receive a ‘credit’, which can be used for any subsequent Holiday Club booking, provided the booking is made within 12 months. From one week before the start of the Holiday Club and during the week(s) of the Holiday Club no credits will be allowed. If your child is sick and does not attend, you will still need to pay for the session.

In case of changes from the original booking, please be advised that weekly and sibling discounts may no longer apply. You may book your child in for additional sessions – space permitting – during the Holiday Club week(s). **Payment is due in cash in advance of the session(s) please.**

You can put some of your NEF funded hours towards paying for the Holiday Club sessions. Any funded hours used, cannot be carried over to pay for sessions at the next Holiday Club in case of cancellations, **unless both Holiday Clubs fall under the same funding period**. No refunds or credits are given for sessions paid via NEF funded hours. Funded hours must be used up during the duration of each funding period.

We admit children from the age of 3 to 7 years and the different age groups are catered for with age-appropriate activities.