

Safeguarding and Welfare Requirements: Health

1.1 ALLERGIES/INTOLERANCE AND ALLERGIC REACTION POLICY

Policy Statement

At Ladybird Forest Pre-School, we are aware that children may have allergies/intolerance, which may cause allergic reactions. We will follow this policy to ensure allergic reactions are prevented and staff members are fully aware of how to support a child who may be having an allergic reaction.

Procedures

- Information passed on through parents from the registration form regarding allergic reactions and allergies must be shared with all staff in the setting.
- The Pre-School Manager /Deputy must carry out a full Allergy care plan Assessment Procedure with the parent prior to the child starting the Pre-School. The information must then be shared with all staff and stored in the Important/ **BLACK/RED** document folder, stored on the Manager desk.
- Allergy and Intolerance record list will be kept in plastic wallet folders in the office, staff kitchen and Inside the Squirrel room snack cupboard.
- Staff must regularly review all information with parents/carers/health professionals.
- Allergy and intolerance record list must be checked prior to snack, planned activities and lunch.
- All food prepared for a child with a specific allergy will be prepared in an area where there is no chance of contamination and served on equipment that has not been in contact with this specific food type, e.g. nuts.
- The Pre-School Manager/Deputy all staff and parents will work together to ensure a child with specific food allergies receives no food at Ladybird Forest Pre- School that may harm them.
- If a child has an allergic reaction to food, a bee sting, plant etc, a First Aid trained member of staff will follow the Childs care plan and administer the appropriate treatment and parents must be informed.
- A written emergency care plan will be established and kept in the important/emergency document folder to ensure quick and easy access should it be required.
- If this treatment requires specialist treatment, e.g. an EpiPen, then at least two members of staff working directly with the child and the Pre-School Manager /Deputy will receive specific medical training to be able to administer the treatment to each individual child.
- All medicines must have the child's name and date and kept in the medicine cabinet.
- A sick child needs above all their family; therefore, every effort should be made to contact a family member as soon as possible.

Food Information Regulations 2014

From 13 December 2014, we will incorporate additional procedures in line with the Food Information Regulations 2014 (FIR).

- We will display our weekly menus on the children’s snack board and will identify when the 14 allergens are used as ingredients in any of our dishes, and send out to all parents/carers via email before the child starts and when we update our menus.
- If the allergic reaction is severe a member of staff will summon an ambulance immediately. We WILL NOT attempt to transport the sick/injured child in our own vehicles.
- Whilst waiting for the ambulance, we will contact the Childs emergency contact and arrange to meet them at the hospital.
- A senior member of staff must accompany the child and collect registration forms, relevant medication sheets, medication, and child’s comforter.
- Staff must remain calm always; children who witness an allergic reaction may well be affected by it and may need lots of cuddles and reassurance.
- All incidents will be recorded, shared, and signed by parents at the soonest suitable opportunity.

This policy was reviewed by	Amanda Sanders/Victoria Lucas-Managers Victoria Burns-Chair
This policy was adopted by	Amanda Sanders/Victoria Lucas-Managers Victoria Burns-Chair
Chairs signature	
Date of signature	
Date for review	30 th November 2021

The above policy should be read in line with the following information

- Safeguarding Children Policy
- GDPR Policy
- Camera, CCTV, Mobile phone, electronic and recording device policy